

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
July 27, 2021 - 7:00 PM Open Session
LOCATION: Virtually via Zoom

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, July 27th, 2021 at 7:03 p.m. by president, Kathleen Daugherty.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty, Rolando de la Torre and Heidi Temko. General Manager, Don Elias, was in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom).

Rolando de la Torre made a motion to approve the agenda for the July 27th, 2021 meeting. Dan Negus seconded the motion, and it carried with all ayes.

Individuals from the community in attendance introduced themselves.

Don Elias presented to the Board a status report (inserted at the bottom of the minutes on this document) of the previous month's repairs and Water Treatment Plant highlights. There were a few customer calls and minor leaks reported. The leak on Helen Lane started to show water on the surface again, and it is still unsure whether or not it's a leak from the Christian Valley mainline, or from another source, such as a sewer line. Gerry filled out one project for the PCWA Financial Assistance Program (FAP), which was to continue with other soft costs for the Kenneth Loop project. The Tank Project is getting very close to being complete. The site fencing is nearly complete, but the district is waiting for the chain-link fencing to come from an American made supplier which is a requirement of all USDA funded project. It is expected that Partial Payment #13 will be approximately \$107,000. Gerry would like to discuss at the August meeting an exit plan as well as a transitional contract.

Don Elias, General Manager, gave a report of the committees. The Planning and Development Committee update was given by Rolando de la Torre. He noted that Meadow Vista County Water Agency was not interested in taking on operations for Christian Valley. Placer County Water Agency (PCWA) met with the district a couple times to discuss a partial consolidation as well as full consolidation. A full consolidation is where PCWA would take over all aspects of the water production, as well as the distribution system. A partial consolidation is where PCWA allows Christian Valley to run a pipe along with a pump station to the district's new tanks, thus eliminating Christian Valley's Water Treatment Plant, but the rest of the running of the district is still performed by the district. Rolando stated that he is working on an RFP (Request for Proposal) to have a subcontractor perform all the same services as Hydros, Inc. He is hoping that it will be complete in the next week or two.

Heidi Temko made a motion to approve a three days credit towards Lynn Cook's Board member reparations for his work on the district approved Road Project during 2020. Dan Negus seconded the motion, and it carried with the following roll call vote, where Lynn Cook had to abstain since it would benefit him directly. Kathleen Daugherty – aye; Heidi Temko – aye; Dan Negus – aye; Rolando de la Torre – aye.

The sealed Road Contract bids for 2021 were opened by Don Elias over Zoom. The lowest bidder was Simpson & Simpson, Inc. at \$73,427.00 Heidi Temko made a motion to approve the contract with Simpson & Simpson, Inc. if the bid met the entire scope of the Road Contract. Lynn Cook seconded the motion, and it carried with the following roll call vote: Kathleen Daugherty – aye; Heidi Temko – aye; Dan Negus – aye; Lynn Cook – aye; Rolando de la Torre – aye.

Heidi Temko made a motion to approve Resolution 21-01, which will place a direct charge on the parcels which are in the Gayle Loop mainline extension area. Dan Negus seconded the motion, and it carried

with the following roll call vote: Kathleen Daugherty – absent; Heidi Temko – aye; Dan Negus – aye; Lynn Cook – aye; Rolando de la Torre – aye. Kathleen’s battery on her phone made it so she could not stay in attendance of the meeting any longer.

Heidi Temko made a motion to approve Resolution 21-02, which will place a direct charge on the parcels which are not hooked-up to water. Dan Negus seconded the motion, and it carried with the following roll call vote: Kathleen Daugherty – absent; Heidi Temko – aye; Dan Negus – aye; Lynn Cook – aye; Rolando de la Torre – aye.

Rolando de la Torre made a motion to approve the letter written to PCWA to ask them to look into the costs for partial consolidation and full consolidation. Heidi Temko seconded the motion, and it carried with all ayes, except that Kathleen Daugherty was absent. This letter to PCWA does not commit the district to a consolidation, but will give the district information as to how much it will cost if the district decided to consolidate. The consolidation would take a vote of the community to approve, not just a Board action.

The Board quickly reviewed the policies: Overview of the Role of the General Manager, Duties of the Board Secretary, as well as a PCWA’s newsletter with Drought Position Recommendations. No action was taken, but a suggestion was to have an article in the upcoming newsletter about the drought with actual state statistics coupled with what Christian Valley residents may do to help ease the drought issue and conserve water. It was noted that the district as a whole is using about 100,000 gallons more than last year at this time. It is assumed that the increase is due to the much hotter weather in July 2021 than in July 2020.

The next Regular Board Meeting will be on August 10, 2021 at 7pm.

Heidi Temko made a motion to approve the June 14th, 2021 Minutes in Consent Items, and Dan Negus seconded the motion. It passed with ayes from Heidi Temko, Dan Negus, and Lynn Cook, but Rolando abstained since he was not in attendance of the meeting on the 14th. Heidi Temko made a motion to approve the June 28th, 2021 Minutes, and Rolando de la Torre seconded the motion. It passed with ayes from Heidi Temko, Lynn Cook, and Rolando de la Torre. Dan Negus abstained since he was not in attendance of the meeting on the 28th. Kathleen Daugherty was absent for both motions.

Rolando de la Torre made a motion to approval of the monthly expenditures. Heidi Temko seconded the motion, and it carried with the following roll call vote: Heidi Temko – aye; Dan Negus – aye; Lynn Cook – aye; Rolando de la Torre – aye; and Kathy Daugherty – absent.

Diane Alessi made a comment that she would like an audit of all the Board members who are participating in the Settlement Agreement. Since there were no further comments from the audience pertaining to items not on the meeting agenda, Rolando de la Torre made a motion to adjourn the meeting, Heidi Temko seconded the motion. The motion was approved unanimously by the four Board members present. The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,

Don Elias

Don S. Elias

District Secretary / General Manager

July 23, 2021

Water Report – June 2021

Water Plant Operation and Maintenance

1. Average flow for the month 0.630 MGD raw water was 1.0 NTU. Demands for June 2021 were 100,000 gpd higher than June 2020. Demand has increased through July; customers are using a lot of water.

Water Line Repairs and Call Outs

1. 5160 Oak Springs, two leaks repaired on the polyethylene line feeding house on the end.
2. Helen wet spot is back; Witt is dry on surface, but wet below. Definitely a small leak there.
3. 3620 Mary Lane – call out to address low pressure complaint. No apparent problem, recommended customer call a plumber if problem persists.
4. 6020 Stanley – Customer complained of pressure problem; met and determined that the PRV was malfunctioning.

Miscellaneous

1. PCWA FAP required that 2021/22 projects be submitted in June. Contacted Don, he reported that District could not submit in time via a committee. Prepared a quick submission for preparation of drawings for the Kenneth Loop Project to have something on the list; will need to add detail and flush it out more.
2. Hydros Agreement and rate increase:
 - a. Denied increase last year, need to make adjustment for this year as our costs are increasing – new agreement, amendment, etc.? Would like to add to upcoming agenda for August meeting.
 - b. Would also like to begin discussions on District's plan and schedule for transition to alternative treatment/distribution operator other than Hydros Engineering. Possible Board agenda item or committee? **Capital Improvements**

1. Non to report

Upcoming Work

1. Clean sludge basin –delayed until Fall due to high demands and limited storage.
2. Filter inspections – delated to Fall. Replacing gaskets on lower manways will have to wait until winter when demands are reduced.
3. EAR was submitted. CCR forwarded to Don for distribution and certification.

Storage Tank Project Update

1. Finishing touches being completed on project:
 - a. Preliminary punch list submitted to contractor
 - b. Electrical work remaining, should be completed by end of August.
2. Site fencing
 - a. Change order approved, working on fencing, delay getting steel for fence.
3. No calls on grit issue since June 17th, monitoring grit at 2453 Gayle Lane in filter.
4. Two outstanding change orders remain:
 - a. CO 4 – Soils Under Tank 2 Pad – contractor contending soils under Tank 2 were unsuitable and delayed them and necessitated need to import aggregate base rock – amount requested was \$47,000. Have rejected their request in two separate letters.

- b. CO6 – Trench Backfill – contractor contends that they could not utilize onsite soils for trench backfill – similar to CO4. Have not responded, could deny similar to CO4 reasoning.
5. PP13 is being processed and will be submitted – based on progress this period construction total of about \$107,000 for PRT invoice (w/o retainage).

X:\hydros\projects\cyp>Status Reports\2021_status_reports\6_june_2021\CV Status 6_2021.docx NOTE: Per direction of Board, status reports limited to 10-minutes; not all topics listed above are necessarily covered at Board Meeting for sake of time, but have been included on Water Report Agenda for Board information.