

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING
August 10th, 2021 at 7pm – Open Session

Location: Zoom Meeting Link: <https://us02web.zoom.us/j/5308788050>

Meeting ID: 530 878 8050
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AGENDA

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors not less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

The public are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Persons who wish to request items to be placed on an agenda should notify the General Manager at least seven days before the scheduled meeting.

OPEN SESSION

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA FOR REGULAR MEETING FOR AUGUST 10, 2021**
- D. INTRODUCTIONS AND CORRESPONDENCE**

- a) Letter from Lynn Cook dated 8-2-2021
- b) Letter from Diane Alessi

- E. PUBLIC ANNOUNCEMENT OF ITEMS FOR CLOSED SESSION**

F. REPORTS

1. **Water Gerry LaBudde, Hydros Engineering, Inc. (10 minutes)**
 - a) Plant Maintenance
 - b) Storage Tank Project Update

2. **General Manager, Don Elias**
 - a) Committee formation and updates
Update:
 1. Communications Committee
 2. Policy Review / Development Committee
 3. Wildfire Safety Committee
 4. Planning and Development CommitteeNew:
 5. Tank Project / Reservoir Replacement Review Committee
 6. Community Interest Committee (Internet Service, [Plane Noise and Safety Complaints](#), etc.)
 7. Water Rate Study Committee
 - b) Board Secretary / Administrative Assistant Hiring Update
 - c) PCWA Consolidation Update
 - d) In-person meetings
 - e) Roads - Road Contract 2021 Update
 - f) Compensation Settlement Agreements Disclosure of Status to July 31, 2021 .
 - g) Other Reports

3. **Other Reports – Public Interest Reports**

G. ACTION ITEMS

1. **Additional Placer County Public Works Meeting Compensation Credit for Lynn Cook (D/A)** The Board will be asked to approve Lynn Cook's request for credit for past service on behalf of the district: Meeting with PCPW for road striping in September of 2020.
2. **Transitional Contract for Operations - Water Treatment and Distribution (D/A)** The Board will be asked to approve the Transitional Contract with Hydros, Inc.
3. **Financial Auditor's Contract (D/A)** The Board will be asked to approve a contract to audit the financials as required by the State for the 2020-2021 year only.
4. **Use of Secure Record Management for up \$2,000 to scan all historical and required documents and make available on the website from the District housed at the General Manager's home and in the Safety Deposit Box (D/A)** The Board will be asked to approve the use of Secure Record Management for up to \$2,000 to scan all required and historical documents for posting or saving in compliance with the document retention policy and Special District law.
5. **Unaudited Financial Statements by Auburn Tax Professionals (D/A)** The Board will be asked to approve the quarterly financial statements ending (and fiscal year end) June 30, 2021.

H. INFORMATION/DISCUSSION/ACTION

1. **Policy Review (D/I):** The Board will approve the following policies as recommended by CSDA These policies were reviewed by the policy committee.
 - a) Overview of the Role of the General Manager
 - b) Duties of Board Secretary
 - c) Discontinuance of Residential Water Service Policy.

2. **Establishment of a Roads Committee (D/Directive)** The Board will be asked to discuss the potential establishment of a roads committee and may direct the general manager to do so.

3. **September 2021 Agenda Items**

- a) **Policy Approvals**
 - 1. **New Policy/Procedure review**
- b) **New Hire Update: Part-time Administrative Assistant Introduction**
- c) **2021 & 2022 Contracts for GM and Independent Contractors**

4. **Future Agenda Items:**

- a) Town Hall Meeting
- b) CVPCSD Roads
- c) Governance Handbook
- d) Ordinance Review/updates
- e) Multi-year Budgets
- f) Role of Contractors versus District Employees, Protocols and Oversight
- g) Road Signs
- h) Water Conservation

H. CONSENT ITEMS All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President will call for public comments at the appropriate time prior to Board action.

- a) Approval of the July 27th, 2021 Regular Board Meeting
- b) Review and Approval of monthly expenditures

COMMENTS FROM THE AUDIENCE FOR ITEMS NOT ON THE AGENDA

I. ADJOURNMENT

I certify that on 8/7/2021, I personally posted a copy of this agenda in public view at the Placer Energy Center, 3710 Christian Valley Road, Auburn, CA 95602 and 5174 Westridge Circle, Auburn, CA 95602.

Don Elias

Don S. Elias, General Manager / District Secretary

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Christian Valley Park Community Services District at (530) 878-8050. Requests must be made as early as possible, and at least one full business day before the start of the meeting.