

CHRISTIAN VALLEY PARK, C.S.D.  
BOARD OF DIRECTORS MEETING MINUTES  
July 11, 2023 – 7:00 PM Open Session  
LOCATION: Virtually via Zoom and in-person at the  
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, July 11th, 2023 at 7:00 p.m.

Board members present were Diane-Louise Alessi, Greg Bala, Jo Anne Carmona, and Dan Negus. Rolando de la Torre was absent. General Manager, Don Elias; plant engineer, Jason Hoffman; and residents of the community were also in attendance, in person and via Zoom.

Greg Bala made a motion to approve Consent Items. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Jason Hoffman presented the CVPCSD Monthly Report.

The Board agreed to move Don Litchfield's letter to Discussion Items, after PCWA bid approval.

Greg Bala made a motion to accept Tree Pro's bid for tree work at the plant in the amount of \$7,515.75. Diane-Louise Alessi seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Don Litchfield requested an 8-foot high, 120-foot long fence be built to obscure his view of the water plant, which will be made visible once PCWA completes tree maintenance at the canal.

Dan Negus made a motion to have District staff investigate whether CVPCSD can legally pay to build a fence for residents outside the District, and whether PCWA would be willing to assume financial responsibility. Diane-Louise Alessi seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Diane Alessi presented on the proposed letter regarding Auburn Airport expansion to be endorsed by the Board and sent to the Placer County Planning Commissioners. Greg Bala made a motion to approve the forementioned letter. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Don Elias gave the General Manager's Report: tree trimming is almost completed, though the entire scope of the job will likely not be completed, and he suggests the rest of the work goes to Gayle Ln and Allen Dr; full financial transition to Placer County will take another couple months.

Jo Anne Carmona made a motion to approve the following Policies and their changes: 2105 Asset Protection and Fraud in the Workplace, 2130 Investment of District Funds, 2300 Emergency Preparedness, 3114 Employee Records, 4105 Committees of the Board of Directors. Greg Bala seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The Board discussed proposed changes to the following Policies to be approved during the August 2023 Board Meeting: 1025 Claims Against the District, 1020 Board Staff Communication, 1045 Legal Counsel and Auditor, 2110 Budget Preparedness—Greg Bala suggested retaining annual special budget meeting and

clarifying the committees non-authority to make decisions on the budget, 2310 Workers' Compensation, 3300 Internet, E-mail, and Electronic Communication.

Greg Bala made a motion allowing Jo Anne Carmona meet with the General Manager to develop an exhibit for Policy 3130 Performance Evaluations and revisions on Policy 3120 Grievance Procedure. Dan Negus seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The Board discussed how funds from Placer County can be used.

The Board discussed District signage. Jo Anne Carmona discussed the District's need for additional speed limit signs.

Dan Negus made a motion to accept the road bid from Baldoni Construction Services, Inc. amounting to \$139,000.00. Diane-Louise Alessi seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The Board discussed safety deposit box alternatives. The Board agreed to use Jo Anne Carmona's storage unit for District use.

Items for the Board to consider for next month's regular meeting include: Cyber security actions, RFP for rate study, speed limit signs, fence at water treatment plant, ask Andrew Sisk about road money, update on Auburn Airport expansion.

Dan Negus made a motion to adjourn the meeting. Diane- Louise Alessi seconded the motion and it carried with the following roll call vote: Diane-Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The meeting adjourned at 9:56 pm.

The information for future Board meetings can be found on the district website:  
[www.christianvalley.org](http://www.christianvalley.org).

Respectfully submitted,



Don S. Elias  
District Secretary / General Manager