

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
APRIL 14, 2020 - 7:00 PM
LOCATION: Virtually via Zoom

while Board Members attended via Zoom at one location: 2577 Ross Court, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, April 14th, 2020 at 7:00 p.m. by president, Chris Calvert.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty, and Rolando de la Torre. General Manager, Don Elias and Gerry LaBudde, of Hydros Inc, were in attendance. There were several residents from the community in attendance as well.

The Board reviewed the letter from Diane Alessi.

Gerry LaBudde presented to the Board a status report of what happened during the month as far as repairs, Water Treatment Plant highlights, and progress on the tank project. Gerry reported that there was a large leak on the mainline on Virginia Drive. The leak was present in many different areas and it was difficult to locate. As a side note, the water main was located directly above the sewer line and by code it should have had a larger separation between the pipes. Since the water main was there first, it was up to the sewer line installation to keep them separate.

Backflow testing was completed and four of the backflows failed and Gerry will coordinate with Don Elias to send the residents letters explaining the next steps they need to do.

The Tank Project had a miscalculation (math error). The total cost from reserves for the tank project was going to be between \$889,000 to \$1,057,000 with anticipated change orders. With that in mind, Kathleen Daugherty made a motion to change the bid to encompass the glass tank option and send the project to be re-bid contingent upon legal counsel as well as the USDA approves of the change. Lynn Cook seconded the motion and it carried with all ayes.

Kathleen Daugherty made a motion to accept the multi-year proposal from Cummins, pending a review of capabilities and a background check performed by Don Elias, to repair some known maintenance issues to keep the generator and transfer switch working as well as servicing the units in the future. Dan Negus seconded the motion and it passed with all ayes.

Kathleen Daugherty made a motion to accept the bid from Giuliani & Kull – Auburn, Inc. to survey the district's property where the new tank will be installed. Dan Negus seconded the motion and it passed with all ayes.

Lynn Cook and Kathleen will refine the Bylaws in order to develop a draft to present to the Board and then to legal counsel.

Don Elias will develop a job description for the Board Clerk position. One of the responsibilities is to come to the meetings and write the minutes. Additionally, Don Elias will pursue further with help from Rolando de la Torre in finding a webmaster and narrowing the scope of work.

Don Elias will be forming many committees to work on various projects in Christian Valley. A section of the newsletter will be set aside for people to choose a committee to volunteer their time and efforts. Kathleen made a motion to approve all the Consent Items which included the March 31st minutes, newsletter (with edits for committees), and the monthly expenditures.

Agenda items were discussed for next month as well as Action Items for the next meeting.

Since there was no further business, the meeting was adjourned. The next regular board meeting will be 7pm on May 12th, 2020 via Zoom. The Budget meeting will be the week following the May 12th meeting on either May 19th or May 21st. A link will be found on the district website: www.christianvalley.org for each meeting.

Respectfully submitted,

Don Elias

Don S. Elias
District Secretary / General Manager