

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
JULY 12, 2022 – 7:00 PM Open Session
LOCATION: Virtually via Zoom and in-person at the
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, July 12th, 2022 at 7:00 p.m. by vice-president, Ken Cenatiempo.

Board members present were Dan Negus, Rolando de la Torre, Ken Cenatiempo, and Richard Warren. Heidi Temko was absent. General Manager, Don Elias, was in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom and in person).

Rolando de la Torre made a motion to approve the Consent Items which consisted of the Agenda to the July 12th, 2022 meeting, minutes to the June 14, 2022 meeting, and the monthly expenditures from June. Dan Negus seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Catherine Hansford of Hansford Economic Consulting, LLC, discussed what her company can do for the district which included performing a rate study, oversee and evaluate consolidation options, as well as lead the district through a rate increase in accordance with Proposition 218. She agreed to send a couple samples of rate studies that were performed in small districts nearby, Midway Heights and Heather Glen.

Don Elias presented to the Board (on behalf of Gerry LaBudde of Hydros, Inc) the status report for operations (included on the last page of this document). There were several waterline repairs and meter box leaks this month. Hydros performed the backflow testing of 59 devices and all of them passed. The pump station piping will be rebuilt as soon as the parts come in and the pump station generator bid was received and Hydros recommends the Board to approve the bid to Norris Electric.

Don Elias gave his report and started with stating that there was one correspondence to the board of directors this month from PCWA. The USDA 2.5% interest rate loan closed on June 28th, 2022 just two days before the interest rate was to go up by a full one-percent. Don informed the Board the job description had been completed. Don is still looking for a road consultant. The proposals were opened for the operations and distribution system earlier in the month and the Board will decide how to proceed later in the meeting. Lastly, Don gave an update based on a letter and a meeting with PCWA. Don explained what a consolidation means, and how PCWA's rationale on the cost to consolidate. The price for consolidation was roughly \$6.8 million and should be considered a general amount and would need to be fine-tuned later by PCWA. PCWA is using their own funds to do the engineering and consulting for this consolidation overview. PCWA will continue to look into the option and if they run out of funds for this project, they will ask the district for funds to finish the job and they will have a good idea whether or not the State will cover the costs. There are grants from the State of up to \$6 million to cover the consolidation and the balance would be borne by the residents of the district. In order for the consolidation to happen, the residents would have to vote to approve it. The process takes around 5 years to complete.

Rolando de la Torre made a motion to approve Resolution 2022-02 which authorizes the Direct Charge for the Stand-by Water Fee to be placed on the property taxes of parcels in Christian Valley who are entitled to water but have not hooked-up to water. Dan Negus seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Dan Negus made a motion to approve Resolution 2022-03 which authorizes the Direct Charge for the Gayle Loop Mainline Extension to be placed on the property taxes of parcels in Christian Valley who are in the Gayle Loop area. Rolando de la Torre seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Dan Negus made a motion to discuss the future Newsletter and Survey next month. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – nay; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Rolando de la Torre made a motion to approve the bid from Norris Electric for \$36,830.00 to replace the generator at the pump station. The entire bid is covered by grant through PCWA's Financial Assistance Program. Richard Warren seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Rolando de la Torre made a motion to approve the Single Audit for 2021-2022 from Fetcher & Company for \$13,950. Richard Warren seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Richard Warren made a motion to postpone the selection of the Contract Operator until the August Regular Board Meeting and have another meeting to interview two of the proposers before the next regular board meeting. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Richard Warren seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent. Richard Warren suggested to have a Doodle Poll to obtain everyone's availability.

Richard Warren made a motion to direct Don Elias to advertise, interview and hire an administrative assistant to start 10 hours or more per week at \$25 per hour. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – nay; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Items for the board to consider for next month's regular meeting include: Newsletter and Survey brainstorm of what should be included in the newsletter, decision for the contract operator, tree trimming proposal, road consultant proposal.

There were no comments from the audience on items not on the agenda except to discuss the need for a rate consultant to evaluate the district's finances for possible rate increase or for a possible consolidation whether it's a full consolidation or a partial consolidation since the report from PCWA will be coming out soon.

Since there were no comments from the audience on items not on the agenda, Rolando de la Torre made a motion to adjourn the meeting. Dan Negus seconded the motion. The motion was approved unanimously by the four board members. The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,

Don Elias

Don S. Elias
District Secretary / General Manager

**Christian Valley Park CSD
Water Report – June 2022**

Water Plant Operation and Maintenance

1. Average flow for the month 0480 MGD raw water was 1.3 NTU.

Water Line Repairs and Call Outs

1. 5670 Stanley
2. 6165 Stanley
3. 6370 Barbara
4. 2543 Gayle

Miscellaneous

1. Backflow testing completed – 59 tested, all passed.

Capital Improvements

1. Rebuild pump station piping (capital improvement project).
2. Bid received for pump station generator – see letter recommending bid award to Norris Electric.