

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 27, 2022 – 7:00 PM Open Session
LOCATION: Virtually via Zoom and in-person at the
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The special meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, September 27th, 2022 at 7:06 p.m. by Board member, Ken Cenatiempo.

Board members present were Dan Negus, Ken Cenatiempo, Richard Warren, and Rolando de la Torre. Heidi Temko was absent for the first part of the meeting. General Manager, Don Elias, was in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom and in person).

Dan Negus made a motion to approve consent item: August 2022 expenditures which required further review and correction. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Don Elias suggested shifting action item 5 to action item 2, accommodating the schedule of Jason Hoffman of American River Backflow. Rolando de la Torre made a motion to approve the agenda to include Don Elias's suggested change. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Don Elias explained that several changes made to the operations contract with American River Backflow by the company's attorney were reviewed and approved by counsel representing CVPCSD. Rolando de la Torre made a motion to Approve Operations Contract with American River Backflow. Dan Negus seconded the motion and it carried with it the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – absent.

Action item 2, proposal for the purchase of two sheds for the purpose of chemical storage and continuous rental of a port-a-potty, was discussed between the board and Jason Hoffman. In regard to the storage sheds, Jason explained that preventing inter-chemical contact is a requirement of operation, and that the CCC is willing to work with the District in securing a permanent location for the sheds on CCC property. Board concerns for adherence to chemical storage regulations and possible lower contractor prices for the sheds were expressed, and their exact locations would be decided at a later date. In regard to the portable toilet, Jason expressed concern that the tank site currently lacks a restroom facility for personnel working on-site. Some of the board, as well as members of the community, doubted the necessity of a bathroom facility at the tank site, while others claimed it to be a legal requirement. Rolando de la Torre made a motion to approve the purchase of two sheds and a portable toilet, contingent on assurance that all regulations for chemical storage are met and that possibly lower contractor prices are researched. Dan Negus seconded the motions and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

Rolando de la Torre made a motion to approve Road Contract 2022-01 Bid with Baldoni Construction, Inc. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

Richard Warren made a motion to amend the General Manager's job description to include notifying residents of CVPCSD matters of governance and maintaining District staff personnel files, as well as formal evaluations of District staff by the Board and disciplinary actions to be taken should the General Manager fail

to perform his duties. Heidi Temko seconded the motion and it failed to carry with the following roll call vote: Dan Negus – nay; Rolando de la Torre – nay; Richard Warren – aye; Ken Cenatiempo – nay; Heidi Temko – aye.

Richard Warren presented on Action Item 5, New Requirements for Storage of Records Location, District Office, and Establish the General Manager’s Office Hours. Mr. Warren suggests the storage of public District records in the home basement of the General Manager is inappropriate, believing they should be relocated to a location, yet to be decided, accessible by the community. This further justifies establishing office hours, as Mr. Warren believes the General Manager should be available to personally attend to community concerns and access public documents. Rolando de la Torre expressed budget concerns for construction of an office. The Board agreed to further discuss establishing a public office after budget review. Until then, the Board could vote to agree upon the action of moving the documents without plans indicating where. Heidi Temko made a motion to establish storage for district documents other than the home of Don Elias. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Dan Negus – nay; Rolando de la Torre – nay; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

Dana Hofheinz from Sierra Foothills Cycling Club presented under the club’s rider safety committee. She expressed interest in the District’s impending road improvements and asked for future consideration for hobbyist bicyclists.

Items for the Board to consider for next month’s regular meeting include: General Manager job description, value of property owned by CVPCSD, process for Board access to attorney.

Dan Negus made a motion to adjourn the meeting. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Richard Warren – absent; Dan Negus – aye; Rolando de la Torre – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,



Don S. Elias
District Secretary / General Manager