

CHRISTIAN VALLEY PARK,CSD  
BOARD OF DIRECTORS MEETING  
February 14<sup>th</sup>, 2023 at 7pm – Open Session

**Remote Location: Zoom Meeting Link: <https://us02web.zoom.us/j/5308788050>**

**Physical Location for in-person meeting:**

California Conservation Corps  
3710 Christian Valley Road  
Auburn, CA 95602

Meeting ID: 530 878 8050  
One tap mobile  
+16699009128,,5308788050# US (San Jose)  
+12532158782,,5308788050# US (Tacoma)

Dial by your location  
+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 301 715 8592 US (Germantown)

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***AGENDA***

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors not less than 72 hours before the meeting are available for public inspection upon request.

**COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA**

The public are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

**COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The public are invited to address the Board regarding items not listed on the agenda. No individual shall speak on a subject for more than three (3) minutes, and the total time allowed for items not on the agenda shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Persons who wish to request items to be placed on an agenda should notify the General Manager at least seven days before the scheduled meeting.

## OPEN SESSION

### A. CALL TO ORDER

### B. ROLL CALL

### C. ACTION ITEM

- D. **CONSENT ITEMS** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or to be removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

1. Approval of the Agenda for Regular Board Meeting, February 14, 2023
2. Approval of the January 10, 2023 Regular Board Meeting Minutes
3. Approval of the monthly expenditures from January 2023

### E. REPORTS – OPERATIONS

#### 1. American River Backflow (10 minutes)

- a) Plant Maintenance & Water Line Repairs

#### 2. General Manager, Don Elias

- a) Update on the 2022 FAP projects – Generator & Kenneth Loop Engineering
- b) Update on the 2023 FAP projects – Titles of Grant applications: Rate Study for Cost of Operations: Pipe Conditions Assessment Survey; Kenneth Loop Project
- c) Update on FFAST Grant Submissions for  
Titles of Grant applications: Rate Study for Cost of Operations: Pipe Conditions Assessment Survey; Kenneth Loop Project  
Phase one submission was accepted: assignment of agent by the FFAST Grant program to proceed in application processing for Phase 2.
- d) Correspondence
- e) Roads update

### F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

### G. AGENDA ITEMS FOR THE MARCH 2023 MEETING

### H. DISCUSSION

1. **Review an amendment for the ByLaws –Director** Greg Bala will present an amendment for the ByLaws in regard to choosing a President and Vice-President – see supporting documents.
2. Progress Report from Director Jo Anne Carmona will present future items to be discussed pertaining to the need for the board’s input for direction for the Bylaws/Policies and procedure committee.
3. **Bookkeeper Position** - Don or Diane-Louise will update the Board on obtaining a bookkeeper or CPA services/ possible procurement of a QuickBooks Accountant through INTUIT resource: open the floor for Comments, questions and answers.

I. **ACTION ITEMS**

1. **Treatment Plant Expense Approval** – The Board will be asked to approve water treatment plant expenses.
2. **Standing Monthly Action Item: Review and edit the list of projects to be completed in 2023** – The Board will be asked to review and edit the list of projects to be worked on or completed in 2023 – see supporting documents.
3. **Arborist Bid for the Water Treatment Plant Road** - The Board will be asked to approve a bid for tree trimming and tree removal on the Water Treatment Plant road between the tank site and the Water Treatment Plant.
4. **Grant Writing Expenses** – The Board will be asked to approve a grant writer for district projects including pipeline replacement.
5. Secretary to the Board will present his personal transcription of the December 20th meeting regarding the Quorum Vote for President and Vice President; and for the contingent motion and vote for an option that was predicated on conditions of having all 5 members of the board in attendance at the January 10th meeting. The amended minutes shall be presented under oath and affirmation by the Secretary as to being the true and correct transcriptions derived directly verbatim from the Dec. 20<sup>th</sup>, 2022 zoom recorded video. And the Secretary shall present the amended Minutes to board based upon that recorded deposition.
6. **Approval of the December 20th, 2022 minutes** - The Board will be asked to approve the December 20th, 2022 meeting minutes as amended pursuant to the conditions of number 5.

J. **ADJOURNMENT**

I certify that on 2/11/2023, I personally posted a copy of this agenda in public view at the Placer Energy Center, 3710 Christian Valley Road, Auburn, CA 95602 and 5174 Westridge Circle, Auburn, CA 95602.

Don Elias Don S. Elias, General Manager / District Secretary

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Christian Valley Park Community Services District at (530) 878-8050. Requests must be made as early as possible, and at least one full business day before the start of the meeting.