

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
MARCH 14, 2023 – 7:00 PM Open Session
LOCATION: Virtually via Zoom and in-person at the
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, March 14th, 2023 at 7:00 p.m.

Board members present were Diane Louise-Alessi, Greg Bala, Jo Anne Carmona, and Dan Negus. Rolando de la Torre was absent. General Manager, Don Elias, was in attendance of the meeting. There were several residents from the community in attendance as well.

Dan Negus moved to approve Consent Items. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Jason Hoffman from American River Backflow gave the February 2023 water report.

Dan Negus made a motion to procure one Iwaki pump for the quoted price of \$660.58. Diane Louise-Alessi seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Jason Hoffman continued the February 2023 water report.

Andrew Sisk, the Placer County Auditor-Controller, presented on potential billing and payroll services the county can provide. The Board communicated District needs and will receive a firm cost before the April meeting.

Don Elias gave the General Manager's report. A soft shoulder on Allen Dr. is eroding. Document retention is in progress. Website revision is in progress.

Diane Louise-Alessi gave a grant update. Three grants have been submitted to PCWA.

Greg Bala reported on progress of tree trimming by PG&E. He reports that PG&E is likely finished. A new tree survey will be completed by the District to be used for trimming bids.

Jo Anne Carmona requested those in attendance of Board meetings, both members of the Board and public, refrain from making political comments.

Diane Louise-Alessi suggests the Board discuss Rolando de la Torre's position on the Board, to be placed on April's Agenda.

Jo Anne Carmona presented on District policies to be adopted, as reviewed by Bylaws and Policies & Procedures Committees. Greg Bala is recorded as reaffirming the necessity for Bylaw revision as he presented on February 14th, 2023, under Article VII, Section 3 and Section 11. A completed, functional draft of proposed revisions will be available for review prior to the April meeting.

Greg Bala made a motion to approve additional expense for 2021 single audit in the amount of \$6,500. Dan Negus seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Dan Negus made a motion to approve the lower of two bids for three Christian Valley welcome signs. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The Board reviewed changes to insurance liability for the District. Dan Negus made a motion to approve renewal of the insurance policy as written with the understanding that additional insurance amounts will be added in April. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Dan Negus made a motion to add all current Board members and remove prior signers from all CVPCSD First Foundation Bank accounts. Diane Louise-Alessi seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Items for the Board to consider for next month's regular meeting include: rate study, Bylaws and Policies & Procedures Committee, tree survey, assure deposits protected by FDIC, update FFB signers, review welcome sign bids, liability insurance changes, price to receive payroll and billing services from Placer County, discuss Rolando de la Torre's position on Board.

Jo Anne Carmona made a motion to adjourn the meeting. Diane Louise-Alessi seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The meeting adjourned at 10:00 pm.

The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,



Don S. Elias
District Secretary / General Manager