

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
May 3, 2022 – 6:30pm Open Session
6:40pm Closed Session
7:30pm Open Session

LOCATION: Virtually via Zoom and in person at:
California Conservation Corps
3710 Christian Valley Road
Auburn, CA 95602

The annual budget meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, May 3th, 2022 at 6:30 p.m. by president, Heidi Temko.

Board members present were Dan Negus (in person), Rolando de la Torre (via Zoom), Ken Cenatiempo (in person), Richard Warren (via Zoom), and Heidi Temko (via Zoom). General Manager, Don Elias was in attendance of the meeting in person. There were residents from the community in attendance as well (via Zoom and in person).

Dan Negus made a motion to approve the agenda for May 3rd, 2022. Ken Cenatiempo seconded the motion and it carried with all ayes.

The Board went into Closed Session to give the General Manager direction on the Board's priorities. It was not a reprimand on Don Elias' work.

The Board developed the budget, line by line and is included on the last page of the minutes. There is an additional \$25,000 allocated for an administrative assistant position included in the Employee Salaries line item. Funds in the Short Lived Assets will cover of the Capital Improvements suggested by Gerry LaBudde and the Telephone expense was integrated into the Office Expense. Lastly, the budget is balanced for anticipated revenues and expenses. The Board will be voting to approve the budget at the regular June board meeting.

Diane Alessi made a comment from the audience on items not on the agenda. Diane stated that she put in the Chat on the Zoom meeting a link to a microphone system so it would be easier to hear the different people talk. Additionally, Diane stated that she would like to see the routine inspection of the tanks which could be as much as \$2500 or more annually depending on inflation and whatever repairs that are needed during the inspection included in the fiscal budget.

Rolando de la Torre made a motion to adjourn the meeting. Dan Negus seconded the motion. The motion was approved unanimously by the five board members. The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,

Don Elias

Don S. Elias
District Secretary / General Manager

Christian Valley Park, CSD

2022-2023 Budget Forecast

Operating Revenue	Units	Cost / unit	Water	Roads	Total
Water Service : Service Fee	631	717.48	452,730		452,730
Water Service : Service Fee from CCC	1	3826.92	3,827		3,827
Water Service : Water Usage	164,000	1.28	209,920		209,920
Hook-Up fees	2	8036.00	16,072		16,072
Stand-By fees	45	60.00	2,700		2,700
Gayle Loop Property Tax Income			44,728		44,728
Interest			3,325	2,000	5,325
Taxes - General				69,000	69,000
Total Revenue			733,302	71,000	804,302

EXPENSES	f		ROADS		Total
	Water Treatment	Transmission & Distribution	G & A	Roads	
Water purchases	55,000				55,000
Employee salaries		4,800	48,380		78,180
Payroll taxes @ 14%		672	6,773		7,445
Contract labor for Operations	111,000				111,000
Water plant maintenance	5,000				5,000
Short Lived Assets (Asset life is 15 years or less)	15,000				15,000
Water testing / Backflow Testing	7,300				7,300
Chemicals	30,000				30,000
Electricity / Propane	21,000				21,000
Tank Project Payments	167,168				167,168
Professional services / Engineering	8,000				8,000
Government fees	5,500				5,500
Water meters and boxes		3,500			3,500
Water line repair		45,000			45,000
Office expense			23,000		23,000
Insurance			11,000		11,000
Accounting			23,000		23,000
Legal			7,481	5,000	12,481
Directors fees			9,000		9,000
Road Maintenance				66,000	66,000
Capital outlays	-				-
Gayle Loop Property Tax Expense			44,728		44,728
Depreciation			56,000		56,000
Total Expenses	424,968	53,972	229,362	71,000	804,302