

CHRISTIAN VALLEY PARK, C.S.D.  
BOARD OF DIRECTORS MEETING MINUTES  
FEBRUARY 14, 2023 – 7:00 PM Open Session  
LOCATION: Virtually via Zoom and in-person at the  
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, February 14th, 2023 at 7:00 p.m.

Board members present were Diane Louise Alessi, Greg Bala, Jo Anne Carmona, and Dan Negus. Rolando de la Torre was absent. General Manager, Don Elias, was in attendance of the meeting. There were several residents from the community in attendance as well.

Dan Negus moved to approve Consent Items. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Jason Hoffman from American River Backflow gave the water report. He discussed the turbidity of the water in the canal, which was remarkably high due to recent heavy storms. The plant filtration system nonetheless has maintained required purity. The chlorine feed pumps have been problematic due to their age and lack of part availability. Flock mixer motor requires rebuilding. Feed pump. Additional trees fallen at the plant. Internet functionality at the plant was lost for several days. Working with SCADA (Supervisory Control and Data Acquisition), lost a transducer. New generator installed, requires additional wiring which was not in original job scope.

The General Manager's report consisted of an update to the grant submissions and it was presented by Diane: FAAST grants pre application phase 1 submitted, District is past phase 1, according to state. FAP grants will be submitted by February 15<sup>th</sup>, having been reviewed by consultant. Don reported that it was brought to his attention that the previous financial report sent out with the newsletter was incorrect, which requires a note of correction on the next newsletter.

Greg Bala moved to permanently place Action Item G to bottom of Action Items. Dan Negus seconded the motion and it carried with the following roll call vote: Diane Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Greg Bala presented an amendment to the bylaws in regard to choosing and removing Board Officers, which was discussed by the Board and opened to the public. Greg Bala moved to approve the amendment to the bylaws and presented. Dan Negus seconded the motion and it failed to carry with the following roll call vote: Diane Louise Alessi – nay; Greg Bala – aye; Jo Anne Carmona – nay; Dan Negus – aye; Rolando de la Torre – absent.

Jo Anne Carmona presented on specific items in the Bylaws/Policies and Procedures to be discussed by the Board: Article VI, Section 21. Non-Liability of Directors; Article VII, Section 1. Offices Held; Article VII, Section 9. General Manager to the Board.

Don updated the Board on the bookkeeper's impending departure from Board service, which is to take effect after audit. The Board discussed options and a timetable for hiring a new bookkeeper.

The Board used spreadsheet to organize District projects by priority.

The Board discussed grant writing expenses. Jo Anne Carmona moved to allow Diane Louise Alessi the use of the District Administrative Assistance 10 hours for the purpose of grant writing assistance. Greg Bala seconded the motion and it carried with the following roll call vote: Diane Louise Alessi – aye; Greg Bala –

Greg Bala moves to amend the amended December 20<sup>th</sup>, 2022 minutes to strike current reference to partial transcript and to include the following: Regarding the quorum vote for President and Vice President, and for the contingent motion and vote for an option that was predicated on conditions of having all 5 members of the board in attendance at the January 10th meeting, resulting in the appointment by quorum of Diane Louise Alessi as President and Dan Negus as Vice President: the transcript below details how the decision was made. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Items for the Board to consider for next month's regular meeting include: CVPCSD welcome signs and bulletin boards, rate study, review of bylaws, tree trimming.

Jo Anne Carmona made a motion to adjourn the meeting. Dan Negus seconded the motion and it carried with the following roll call vote: Diane Louise Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The information for future Board meetings can be found on the district website:  
[www.christianvalley.org](http://www.christianvalley.org).

Respectfully submitted,



Don S. Elias  
District Secretary / General Manager

# CVPCSD Monthly Report (by Jason Hoffman)

## Jan 2023

Daily average flow = 180 gpm  
Daily Average Raw NTU = 0.019

### Water Plant –

- Continue to battle cl2 feed pumps. Sent 3 stenner pumps out for rehab. Still researching pumps for switching out. Stenner's pumps we have been obsolete and have been discontinued.
- Floc mixer #2 needs to be rebuilt
- Ordered Hach Controller
- Battled water quality and storms on first two weeks of Jan.
- Bad storm knocked down multiple trees across road. Need to have company clear the large trees and a couple “widow makers” that are still hanging on.
- Pursuing option to extend driveway platform to the N/E of upper building for safer chem offloading. 2<sup>nd</sup> option, new/modify existing jib crane.
- Setting date to deliver rock for the entry road for repairs
- Lost internet and functionality on some equipment at plant. Multiple days waiting on answers and repairs from Optimum. Got SCADA back but without alarm callouts. Finally fixed itself after reboot of server at plant.
- CSI out to help with SCADA issues and tank 2 level transducer. Ordered a calibration tool. If it doesn't work, the manufacturer has a lifetime warranty.

### Distribution –

- Many USA's for power poles and other issues
- Water sampling as usual.
- Couple minor calls.

### Improvements

- Cl17 (repair) waiting on materials
- Add filter turbidimeters to SCADA

- Add a raw turbidimeter and raw pH probe, add to Scada (next fiscal year)
- Improve functionality with SCADA, tags, chemical feeds. (This year?)
- Trees hanging over the SED basin (PCWA)
- Utility water project ( Fiscal year 23-34)
- Water quality sample stations (3)
- PCW/NID intertie (redundancy)

## **Summary**

**January at the first half was quite busy but we were able to weather the storm... 😊. After seeing the risk assessment from the state I still would like to talk about possible water redundancies and removal of the trees at the water plant.**

**Upcoming, we have DBP sampling. Would like to get pricing on purchase and installation of 3 water sample locations.**

**We have found two leaking services. We may work with Triton on this first project.**